

# HLC Steering Committee Meeting

Wednesday, March 2, 2016 3:00 – 4:30 PM Room AC 105A

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## Minutes

### Attendees:

Michel Hillman	Fran Padow	Jon Burke	Joe Seabrooks
Gretchen Blythe	Mindy McCallum	David Gann	Cynthia Proctor
Mickey McCloud	Kathrine Swanson	Cheryl Carpenter	Christina Medina
Kristy Edmondson	Carol Winters	Leo Hirner	Crystal Johnson
Tim Engle	Chris Kelly	Tristan Londre	

### Welcome/HLC Updates

Michel Hillman welcomed the group. He announced that in mid-April the Higher Learning Commission will be having their annual convention. MCC will continue to attend to stay engaged in the process and to continue our presence.

Mike will be sending out a list of Faculty Qualifications topics which were included in the HLC Conference program. There will be approximately four to five sessions. MCC discussion on faculty credentials will continue after attending this conference.

Melissa Giese will send the group the HLC Annual Report. Mike will ask Barbara Johnson for more specifics on financial aid and eligibility for new programs. Many of these programs were tied to Gainful Employment. A member asked for HLC's definition of a program and is it the same as ours? Is it substantially different? HLC definitions are to be shared with the committee by email.

A member mentioned the AAS Biology degree is not a good transition for ADN. State and Federal regulations are acting as barriers to new programs. State Aid asks for six months lead time. Academics is putting together a work group to examine the length of time needed to add something new to the catalog.

### Criterion 2C

HLC is looking for an understood shared governance model. A small group is working on exactly this concept. A progress report should be soon. The process is not necessarily broken but the understanding and expectations are lacking. There is plenty of time for due diligence prior to writing the report. A small group will be working on condensing the SWOT analysis that was constructed at in-service. The April Board meeting will be a Board of Trustees workshop, at which the board will meet with the shared governance group to discuss progress and ideas for improvement.

A member asked who is reviewing the SWOT. The small group is Ryan Meador, Kathrine Swanson, Dan Ascheman, Bobbi Gustin, Christine Howell and Bill Worley.

Another member focused on the multi-campus report which indicated that PV and LV strategic plans were lacking. Most felt this deficiency was noted by the HLC evaluator team because the campus strategic plans did not align with a district strategic plan.

### Criterion 5B

There is a need for a meaningful change in shared governance. Building relationships and trust will take time.

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## Criterion 5C

There is a lack of alignment of campus strategic plans, distance education plans and budget plans to a larger district strategic plan. HLC is looking for a resolution to this alignment issue by June 2017. Assessment will be an important tool for monitoring the progress we have made.

## Upcoming Meeting Schedule

The next HLC meeting was agreed to be held on May 3<sup>rd</sup> at 3:00 p.m. After that the group agreed to have the monthly meeting on the recurring date/time that we previously had which was the third Tuesday of every month.

The meeting was adjourned at 4:18 p.m.