

HLC Steering Committee Meeting

Tuesday, September 20, 2016 3:00 – 4:30 Room AC 105A

Minutes

Attendees:

Crystal Johnson	Mindy McCallum	Joe Roche	Fran Padow
Karen Moore	Kristy Edmondson	Mary Thiel	Tim Engle
Tristan Londre	Kathrine Swanson	Cheryl Carpenter	RossAnn Downing
Carol Winters	Michael Banks	Joe Roche	Eric Sullivan
Quentin O’Chieng	Jon Burke	Christine Howell	Tom Wheeler
Tim Engle	Tatia Shelton	Leo Hirner	Anita Leverich
Carol Winters			

Welcome

Carlos welcomed the group and introductions were made. During his first month of employment Carlos has made many assessments on where we are with our HLC Focus Reports and planning the groups’ path forward.

Right now his priority is the two Focus reports and faculty credentials.

Committee Vacancies

Carlos will be re-shaping the criterion co-chair structure and taking into consideration requests from some members to move into different responsibilities. The vacancies will not be his focus until January.

Strategic Plan Update

Right now the small theme groups are continuing to gather information. More input is critical and Carlos will be scheduling some larger scale meetings at the campus level. These meetings will be recorded and feedback can be submitted to a strategic plan email box. Outcomes will be generated from this information.

Six strategic themes resulted from the initial meetings. A timeline of how we arrived to where we are now will be posted on the strategic plan blog. The initial group will then meet to discuss results and allow for closure.

To meet deadlines much of our future work will be occurring parallel from other work being done. Strategic Plan will also have considerable time dedicated to it at In-Service. At In-Service the district will be grouped by functionality and each group will identify how their role is tied to the Strategic Plan. The strategic plan is for everyone not just the officers.

Shared Governance

Progress and definition has been accomplished in this area. Large group meetings of all governance groups need to re-convene. These discussions will generate the shared governance report and next steps.

Faculty Credentials

As most of us are aware the message has softened from HLC and the Assumed Practice policy. There are new rules for compliance regarding faculty credentials. Faculty licenses and certifications expire and they

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need to be current.

MCC needs to develop a process for faculty tested experience when qualifying an instructor. All MCC faculty will be qualified by the Fall of 2017 or they will have an action plan.

Other Business

Since the Focus reports are Carlos primary focus right now, there is not any work currently for the HLC Steering committee. Carlos is canceling the October and December HLC meetings. He would like the group to keep the November so the group can be updated on the Strategic Plan and Shared Governance progress. He cautioned the group that starting with the January HLC meeting the group will move forward fast in preparation for the comprehensive visit in 2019.

He asked the group if there were any questions and no questions arose.

The meeting was adjourned at 3:55 p.m.