

# HLC Steering Committee Meeting

Tuesday, October 15, 2013 3:00 – 4:30 PM Room AC 105A

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## Minutes

Attendees: Paul Long, Fran Padow, Cheryl Carpenter, Mickey McCloud, Mindy McCallum, Shelli Allen, Temeca White, Beverly Jennings, Elizabeth Miller, Joe Roche, Karen Moore, Chris Kelly, Leo Hirner, Chad Montuori, Rory Perrodin, Kristy Bishop, Patricia Amick, Kristy Edmondson, Jon Burke, Michelle Schmiedeler, Cynthia Proctor, Quentin Ochieng, Tristan Londre, Casey Reid, RossAnn Downing, Melissa Eaton, Michael Banks, DeAnna Skedel, Randall Leighton; Quentin Ochieng; Carol Winters.

### Campus Liaison Training

The Campus Liaison Training is scheduled for November 12th. A draft agenda was distributed and the final agenda will be sent prior to the training.

### Share Drive for Evidence

The process for submitting evidence was reviewed with steering committee. Going forward the items submitted in the folder will be discussed at each monthly meeting to determine the approval for evidence. There was also a hard copy document distributed of the process.

### Committee Updates

Michelle Schmiedeler (Criterion 1-Mission) There are no updates at this time.

Chris Kelly (Criterion 1-Diversity) This team is gathering items. The group will review these documents to determine which items they will focus on moving forward.

Criterion 2 is chaired by Shelli Allen and Jon Burke. Jon and Shelli have completed their review of Administrative policies and Student policies. They reviewed not only the policies but identified some possible gaps.

Criterion 3 is being chaired by Rory Perrodin and Mickey McCloud. They have been using the matrix Karen and Patricia put together and find it very helpful. They are working with Fran Padow on Articulation Agreements. Rory will be interviewing people to support criterion 3B2.

Cynthia Proctor and Casey Reid are co-chairing Criterion 4. Neither Cynthia nor Casey was able to attend the meeting. The group is making progress but not ready to submit anything at this point.

Criterion 5 is being co-chaired by Patricia Amick and Karen Moore. Patricia and Karen presented their matrixes and how they are currently using them.

### Campus Liaison Feedback

Temeca White wants to know how far back the Diversity team needs to look. Only up until the previous accreditation report? Paul Long explained part of the Diversity criterion is how Diversity has progressed and has become a part of our culture. He showed the committee in Key Info information regarding our global

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classes that they might find useful. Chris Kelly, committee co-chair, is very interested in this information. She welcomes this type of information.

The meeting was adjourned.