

HLC Steering Committee Meeting

Tuesday, June 16, 2015 3:00 – 4:30 PM Room AC 105A

Minutes

Attendees:

Michel Hillman	Fran Padow	Jon Burke	Chris Kelly
Michael Banks	Mickey McCloud	RossAnn Dowling	Patricia Amick
Kristy Edmondson	Carol Winters	Leo Hirner	Joe Seabrooks
Liz Miller	Quentin O'Chieng	Tristan Londre	David Gann
Cheryl Carpenter	Karen Moore	Cynthia Proctor	Crystal Johnson
Kristy Bishop	Mindy McCallum	*Patricia Amick	*Mickey McCloud

Absent:

Beverly Jennings	Kim Glackin	Melissa Marr	Randy Leighton
DeAnna Skedel	Joseph Roche	Anita Leverich	

Welcome

Michel Hillman welcomed the group.

Research & Assessment Announcement

An announcement was made that Kristy Bishop will be leaving MCC to pursue a new position at Westmoreland Community College in Pennsylvania. We appreciate all of her work toward our HLC accreditation in November and wish her the best in her new endeavor.

Deadline for Assurance Arguments and Summaries

We are implementing a June 30th deadline for Assurance Arguments and Summaries. Our external reviewers would like to complete the review of all of our Assurance Arguments and the Board would like the opportunity to review.

Policy Updates

At least half of the policies our ad-hoc group has put together have made it to the next level through the CPRC process. The Board is willing to review these policies without the 30 day review stipulation.

Timelines

We are ready to schedule the Campus Leadership HLC Updates. Leo Hirner will be presenting a thirty minute HLC update for the Board of Trustees. Mike will also take conduct future Board HLC training sessions. He will also spend time updating the Board on shared governance. At the September Board meeting the Board will be asked to approve our MCC narrative.

Criterion Updates

Criterion 1-Chris Kelly and Joe Seabrooks Update

They have had several meetings and are clarifying the history. They are also reviewing the information from the external reviewer.

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Criterion 2- Absent

They are in good shape with the Policy movement.

Criterion 3- Mickey McCloud

Mickey is reviewing Compass changes and DSS. This Criterion argument and summary will be done by Friday.

Criterion 4-Cynthia Proctor is making editorial changes based on the reviewer's comments. She is also reviewing co-curricular assessment. This executive summary will highlight our mission statement and she thinks each criterion should do this.

Criterion 5- Patricia Amick and Karen Moore are still working on the new budgeting module and how it ties to the mission. They are also incorporating the reviewer's comments into the narrative and they may need until July 1 for the executive summary.

Campus Liaison Input

Are the newly outsourced bookstores their own webmasters? How does this fit into the Strategic Plan.

Will HLC accreditation process be a part of new faculty orientation?

The meeting was adjourned at 4:32 p.m.