

HLC Steering Committee Meeting

Tuesday, February 17, 2015 3:00 – 4:30 PM Room BT CC248/249

Minutes

Attendees:

Michel Hillman	Fran Padow	Jon Burke	Joe Seabrooks
Liz Miller	Michael Banks	Mindy McCallum	David Gann
Cynthia Proctor	Chris Kelly	Mickey McCloud	Kristy Bishop
Kristy Edmondson	Carol Winters	Leo Hirner	Crystal Johnson
Karen Moore	Temeca White	Randy Leighton	Tristan Londre
Chris Kelly			

Absent:

Anita Leverich	RossAnn Dowling	Joseph Roche	Patricia Amick
Beverly Jennings	Kim Glackin	Melissa Marr	Quentin Ochieng
Cheryl Carpenter	DeAnna Skedel	Joe Seabrooks	

Welcome

Michel Hillman welcomed the group. He notified those present that MCC, at the Board's request, had retained a consultant, Sue Darby, to review the narratives that were in the HLC Portal. He felt that the timing was not especially good since we are in the beginning phase of our narratives but use of an external reviewer was common. A member asked if this was normal and two other members said they had reviewed other institution's narratives to provide feedback. Another member asked why the Board felt this was in their interest. The Board was presented with information at the end of 2014 that there were some potential challenges to HLC accreditation. The review was in response to that information. One member had the opportunity to review the notes the consultant sent regarding Criterion 1 and 2 and felt they were very helpful. Another member asked if the perceived challenges were institutional or organizational. Should we be communicating this external view to the campus level in any way? The reviewer comments will be sent to the committee.

Mike also communicated to the group that we should have the names of the team members that will be visiting MCC for our visit soon.

Portal Review

Kristy Bishop asked the Criterion Co-Chairs to update the group on any new information added to their narratives since our last meeting.

- Criterion 1(Diversity) Chris Kelly reported that she had just received information from HR that she would be utilizing soon.
- Criterion 1 (Mission) This criterion will be meeting soon to review and make revisions as needed.
- Criterion 2 Jon Burke will be meeting with other committee members to review suggestions from Sue Darby and to make any edits that are necessary.
- Criterion 3 Mickey McCloud and Kim Glackin are currently addressing student organizations and clubs. This should be updated soon.
- Criterion 4 Cynthia Proctor will be meeting this week to review the narrative.
- Criterion 5 Karen Moore reported that some recent work was added to Criterion 5. They were also waiting for more information from the Strategic Planning Committee.

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A member noted that each criterion should have something in it regarding Distance Education. They also expressed that dual credit should be addressed as a part of our mission.

Michel expressed he would like to have HLC status update presentations to the Officers group in the near future.

Agenda items for Campus Liaison Meeting

One liaison requested more logistical information. They were ready to start planning pep rallies. A member of the committee noted that there has been a kick off for MCC's HLC re-accreditation. It was at the Summer Symposium in 2012. It was explained that the campus visits will be different than those in the past. The selected chair of the team will largely determine event planning. We also need to get a few more campus liaisons in place. The group was also informed that the team may want to visit a campus on the first day of the visit, a Sunday.

MCC Summer Symposium

Kristy Bishop wanted to remind the group to put the MCC Summer Symposium on their calendars. It will be July 17, 2015 in PV Education Center 0019 from 8:30 a.m. to noon.

Our next meeting is March 17th at the Health Science Institute.

The meeting was adjourned at 4:28 p.m.