

# HLC Steering Committee Meeting

Tuesday, November 18, 2014 3:00 – 4:30 PM Room PV 502

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## Minutes

### Attendees:

Mindy McCallum	Fran Padow	Jon Burke	Joe Seabrooks
Doug Fishel	Michael Banks	Joseph Roche	RossAnn Dowling
Paul Long	Patricia Amick	Cynthia Proctor	Anita Leverich
Chris Kelly	Mickey McCloud	Kristy Bishop	Leo Hirner
Kristy Edmondson	DeAnna Skedel	Cheryl Carpenter	Carol Winters
Karen Moore			

### Welcome

Introductions were made to the new members. Paul Long updated the group that he and another executive team member will be visiting each campus to update their leadership team on HLC.

### Committee Updates

#### Criterion 1

The narrative is in the process of being edited. Chris Kelly stated that the one gap that has emerged in her committees meetings was the lack of a Diversity Council. At our last HLC accreditation visit, MCC was praised for our diversity committee, which has since dissolved. Chris Kelly feels a Diversity Council would need strong leadership. Joe Seabrooks would be a great person for this leadership role. Honored by that suggestion, Joe Seabrooks thought the idea should go to the Officer group for discussion. This would allow inclusiveness for this leadership role. Paul said he would move a recommendation to form a Diversity Council to the Chancellor. Chris also thought that this committee needed representation from all campuses to be successful.

#### Criterion 2

This narrative has evidence linked and is in the portal. There has also been new evidence since the draft, which will be included in this criterion.

#### Criterion 3

Mickey McCloud will have the narrative in by Friday. As with most of the criteria, there are areas that will need to be updated with the most recent information. The handling of NACEP and dual credit needs special attention. The accreditation process is similar to HLC with responses to criteria.

#### Criterion 4

The Criterion 4 narrative is in the portal. Right now, we are looking for documents for additional evidence. One area of concern is co-curricular assessment. We had started a project that cannot be completed with the absence of a Director of Student Success. A Co-Curricular initiative would be a good next quality initiative. Co-Curricular has many different meanings at other colleges. The broad definition includes all student learning outside of the classroom. Jon Burke asked if MCC is focused on student services or student development because this changes how MCC approaches co-curricular assessment. MCC currently focuses on student services but this has made it difficult to assess student development. Should we take this in account in our argument and admit that this is a current weakness?

#### Criterion 5

Criterion 5's narrative is in the portal. The co-chairs have identified a challenge in the area of Strategic Planning. How does the Strategic Planning Review Process tie to financial planning? Paul stated any gaps in this area will be moved to the Officers table.

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The group decided to re-convene in February. The meeting was adjourned.