

HLC Steering Committee Meeting

Thursday, December 19, 2013 3:00 – 4:30 PM Room AC 105A

Minutes

Attendees: Paul Long, Fran Padow, Joe Roche, Karen Moore, Chris Kelly, Leo Hirner, DeAnna Skedel, Kristy Bishop, Kristy Edmondson, Jon Burke, Michelle Schmiedeler, Cynthia Proctor, Michael Banks, Tuesday Stanley, Carol Winters.

Quality Improvement Project Update

Each attendee was given a copy of a letter sent to Chancellor James from the President of HLC, Sylvia Manning. She commended the work of Cynthia Proctor, Kristy Bishop and Paul Long on the Quality Improvement Project. Paul Long also stated none of the work could have been accomplished without the help of faculty members.

HLC Blog

Carol Winters showed the HLC Blog site to attendees. This allows easy access for agendas and minutes. Please visit the new blog at: <http://blogs.mcckc.edu/mcchlc/> .

Committee Updates

Criterion 5 is being co-chaired by Patricia Amick and Karen Moore. Karen Moore said they are working on a small narrative.

Evidence Review

Casey Reid (Criterion 4) brought a curriculum assessment to the DACC Meeting. They have not added further evidence to the submission file but do have new items to add.

Criterion 2 has no new items to report.

Criterion 1- Diversity is currently working on short narratives for each item of evidence. The use of pdf.'s was again stressed as the best practice for narratives. We are very limited on our links in the portal.

Criterion 1-Mission has submitted evidence for review. 1A3 –Planning was approved and can be moved to the approved file. This committee will have the summary for 1B1 finished soon.

Michelle Schmiedeler felt it was important to have the liaisons meet regularly with officers and governance groups.

The meeting was adjourned.