

HLC Steering Committee Meeting

Tuesday, October 7, 2015 2:00 – 4:00 PM Room AC 105A

Minutes

Attendees:

Tatia Shelton	Joe Roche	Cynthia Proctor	Jon Burke
Carol Winters	Tristan Londre	Chris Kelly	Karen Moore
Patricia Amick	Melissa Giese	Michael Banks	Ryan Morehead
Tim Engle	RossAnn Dowling	Quentin Ochieng	Kristy Edmondson
Michel Hillman	Nancy Harrington	Mickey McCloud	Crystal Johnson
David Gann	Randy Leighton	Mindy McCallum	Katrine Swanson

Absent:

Beverly Jennings	Kim Glackin	Melissa Marr
DeAnna Skedel	Anita Leverich	Christina Medina

Welcome

Michel Hillman welcomed the group. Mary Truex was a guest at the meeting to join the discussion on faculty credentials.

Faculty Credentials

Need further updating information from the campuses. Michel Hillman acknowledged the work that was done by Mindy McCallum from Longview. The dual credit list needs to be updated. Full time faculty were added to the spreadsheet so they could be assigned a 1, 2 or 3. If an employee is noted with a 3 make sure there is documentation to support. The initial results indicate that the process of faculty hiring may need some revision.

Final Changes to the Assurance Argument

- Criterion 1- Changes were presented and approved.
- Criterion 2- No further changes were needed.
- Criterion 3-No further changes were needed.
- Criterion 4- The addition of History Assessment evidence and the new Dual Credit policy were requested. They were approved.
- Criterion 5-No further changes were needed.

We are in the process of completing edits suggestions from the Legal department, the Board of Trustees and from our attorney.

HLC Team Accreditation Visit

We do not have the detailed plan of the visit from the team chair yet. One member from the team will be in town on Thursday, November 12th to visit the BTC and on Friday November 13 a morning visit to the Longview campus. These plans are tentative and will be confirmed in the detailed plan.

The meeting was adjourned at 3:38 p.m.