

HLC Steering Committee Meeting

Tuesday, January 21, 2014 3:00 – 4:30 PM Room MW SC 132A&B

Minutes

Attendees: Paul Long, Fran Padow, Karen Moore, Chris Kelly, Kristy Bishop, Jon Burke, Michelle Schmiedeler, Cynthia Proctor, Michael Banks, Chery Carpenter-Davis, Patricia Amick, Tim Poholsky, Temeca White, Melissa Eaton, RossAnn Downing, Beverly Jennings, Shelli Allen, Melissa Marr, Mickey McCloud, Anita Leverich, Carol Winters.

Quality Improvement Project Update

The results from assessments are expected no later than January 31, 2014. Meetings will be scheduled to discuss the results. In addition to these meetings Kristy Bishop and Cynthia Proctor will be meeting with 19 disciplines this semester. The last update to HLC on Quality Improvement is due at the end of the month.

Kristy and Cynthia wanted to invite everyone to attend the Assessment Conference on March 14th. There will be a speaker from HLC at the event.

Liaison Support Meeting

On January 30th there will be another Liaison Support meeting. This meeting will provide continuous support to our liaisons. Paul Long has sent an email to Presidents to invite our campus liaisons to campus meetings to report events regarding HLC. In these meetings the liaisons need to be reporting what accreditation is and why we are a part of the process. Liaisons will give details of the Quality Initiative which is already in progress and an explanation of the criteria.

Committee Updates

Criterion 4 is currently writing a report regarding changes in History classes. These areas of change were indicated by assessment. Once the report is complete it will be submitted.

Criterion 1-Mission- Michelle Schmiedeler does not have any updates at this time.

Criterion 1-Diversity- Chris Kelly does not have any updates at this time.

Criterion 5- Karen Moore and Patricia Amick do not have any updates at this time.

Criterion 2- Shelli Allen and Jon Burke reported that their group has met recently. They are forwarding the Board Bylaws Policy to Kathy Walter-Mack for review along with other policies. Kristy Bishop mentioned she had sent other committees an outline for writing narratives. She asked if this was something Shelli and Jon might find useful. Shelli and Jon asked for the outline document. The AA Degree and IRB Policy are also being submitted to Kathy Walter-Mack and the CPRC for review.

Evidence Review

Criterion 3 chair, Mickey McCloud submitted evidence for review. He did extensive work on Criterion 3B4 and submitted a narrative. Chris Kelly was concerned that there may some redundancy with Criterion 1-Diversity since her group will also be submitting similar evidence. This was not considered a problem. There will be overlap in several areas. The Criterion 3 group also did considerable work on 3C4 which he is

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finalizing but a piece of this will include the Faculty Review process which is still in progress. 3A1 and 2 will be completed once the AA Degree changes are finalized.

Discussion

Melissa Eaton is hoping at the Campus Liaison Resource Meeting there will be discussion regarding what the liaisons should be the focus at campus meeting and who needs to be present. Should there be campus committees? What should the AC liaisons target?

Paul Long has sent an email to the campus presidents to encourage liaison involvement at campus meetings.

The meeting was adjourned.