

HLC Steering Committee Meeting

Tuesday, August 18, 2015 3:00 – 4:30 PM Room AC 105A

Minutes

Attendees:

Michel Hillman	Fran Padow	Jon Burke	Chris Kelly
Michael Banks	Mickey McCloud	RossAnn Dowling	Patricia Amick
Kristy Edmondson	Carol Winters	Leo Hirner	Joe Seabrooks
Liz Miller	Quentin O'Chieng	Tristan Londre	David Gann
Cheryl Carpenter	Karen Moore	Cynthia Proctor	Crystal Johnson
Kristy Bishop	Mindy McCallum	Patricia Amick	Mickey McCloud
Joseph Roche	Christina Medina	Tim Engle	Ryan Morehead
Nancy Harrington	Kathrine Swanson	Todd Hall	Melissa Eaton

Absent:

Beverly Jennings	Kim Glackin	Melissa Marr
DeAnna Skedel	Anita Leverich	Randy Leighton

Welcome

Michel Hillman welcomed the group.

Multi Campus Information

Mike has confirmed with HLC that the Multi Campus reports are necessary to complete prior to the evaluators visit. HSI is a location and may not be reviewed at this time. The website will be locked on October 14, 2015.

Mike went through the preliminary campus reports and is asking the campuses to suggest edits.

In regard to campus item #6 on the report, a member stated that there is software to track this information which is not Peoplesoft.

Mike stated that all processes are to be complete by September 17. Assurance arguments will be available to everyone via MCC Everyone.

Campus Liaison Update

We are very happy Nancy Harrington has offered her time to guide the campus liaisons. Her leadership skills and enthusiasm are a welcome addition to our group.

Credentials

HR and Carol Winters have been reviewing paper files to add information to the Spring 2015 adjunct faculty list. This list includes College 100 instructors and Dual Credit Instructors.

Further work needs to be done with the Credit Hour policy. Mike would like to get this in place prior to the HLC Visit. A member suggested that union discussions may have an impact on the credit hour plan. Other suggested that any syllabus should contain this information.

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Visit Timetable

At least one possibly two HLC evaluators will arrive in Kansas City on November 12, 2015. These evaluators will be starting the campus visit portion of the HLC visit. The campuses they will be visiting has not been determined at this time. Mike will be talking with the Evaluation Team Chair tomorrow.

The meeting was adjourned at 4:32 p.m.